



**JOB DESCRIPTION**

**JOB TITLE:** Class Teacher

**REPORTS TO:** Headteacher

**DEPARTMENT:** Education

**PURPOSE OF JOB**

As an effective member of the staff team, ensure that all children at Bevendean Primary School receive a vibrant and relevant education, enabling them to achieve their highest possible standards.

**PRINCIPAL ACCOUNTABILITIES**

1. Responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for, or comes into contact with.
2. Delivering and maintaining the effective implementation of school policies, schemes of work and related practice for all subjects but with particular emphasis on literacy and numeracy.
3. To oversee the continued care and welfare of pupils within your designated class.
4. To plan, prepare, deliver and assess lessons that enable each individual pupil to succeed.
5. To assist in building and maintaining positive relationships between parents, governors, the local community and the school.
6. To oversee the delivery of an effective curriculum throughout the school leading to high expectations and standards. A comprehensive list of key tasks is available from the school.
7. *\* NQTs: To complete a successful NQT Induction year, with a view to taking on the leadership of a curriculum area in the following year.*
8. To be aware of health and safety issues and work within the guidelines of the Health and Safety Policy.

The list of duties in the job description should not be regarded as exclusive or exhaustive.

There will be other duties and requirements associated with your job and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.

Your duties will be as set out in the above job description but please note that the Council reserves the right to update your job description, from time to time, to reflect changes in, or to, your job. You will be consulted about any proposed changes.



**PERSON SPECIFICATION**

**JOB TITLE:** Class Teacher (EYFS / Key Stage 1 / Key Stage 2)

**GRADE:** Teachers Main Scale – Upper Pay Scale

**DEPARTMENT:** Education

**SECTION:**

**ESSENTIAL CRITERIA**

- **Qualifications, Training and Experience**
  - Have Qualified Teacher Status (QTS)
  - Be able to demonstrate excellent practice within your preferred Key Stage (EYFS / Key Stage 1 / Key Stage 2)
  - Demonstrate recent appropriate training in English and Maths especially in the Mastery curriculum
  - Have developed a skills and strategies for successful classroom management to ensure that children engage with their learning and make progress.
  - Have developed their own clearly developed set of principles that show an understanding of how children learn
  - Be fluent and confident with ICT and able to use ICT for both teaching and administrative purposes
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- **Professional Knowledge, Skills, Understanding and Abilities**
  - Boundless enthusiasm for teaching
  - Motivate and inspire children and teach creatively
  - Show a clear commitment to putting our children first
  - Ability to add to the positive atmosphere in the staffroom
  - Willingness to learn from us and share additional strengths and skills you may have
  - Exemplary knowledge of the National Curriculum including effective assessment practices and strategies and be able to contribute positively to curriculum development
  - Prioritise, plan and organise
  - Recent developments in education e.g. assessment, the Mastery Curriculum etc.
  - Working collaboratively in team, year groups, key stages etc.
  - Behaviour management: be able to motivate and challenge children
  - Inclusion
  - Leading and motivating others
  - Be able to teach effectively, using a variety of teaching styles to match the needs of the learner and ensure children make expected or accelerated progress
  - Develop and maintain a good partnership with parents, governors and the community
  - Manage one's time effectively and work to deadlines
  - Have an interest in promoting the broader curriculum
  - "Think outside the box"

**Equalities/ Safer Recruitment**

- To be able to demonstrate a commitment to the principles of Equalities and to be able to

carry out duties in accordance with the Council's Equalities Policy.

- Demonstrate an understanding of the importance of forming and maintaining appropriate relationships and personal boundaries with children and young people.
- Demonstrate emotional resilience in working with challenging behaviours.
- Commitment to equal opportunities

**Personal Qualities**

- An enthusiasm and passion for learning and teaching
- The ability to inspire, motivate and enthuse all pupils
- Willingness to share in and promote new initiatives
- Willingness to participate in after school clubs and whole school events
- An adaptability and flexibility when required
- The ability to "take things in your stride", and get on and "get the job done".

**Desirable Criteria (but not essential):**

- Ability to lead English or Maths, Foundation Subject throughout the school or Key-Stage
- Experience of leading a whole school initiative