**Midday Supervisory Assistants (MSAs)**

**MSAs to work across Nursery / Reception / Key Stage 1 / Key Stage 2**

**Hours:** Monday to Friday 11.45am – 1.15pm. 7.5 hours per week.

**Scale Grade:** Scale grade 3, Spinal Column Point 7-8  
 £24294 - £24702 pro-rata. £12.59 - £12.80 per hour.

This post is contracted and the approximate actual pay will be £4,156.43 - £4,426.76

**Term-time only:** 43.89 paid weeks per year (0.170 Full Time Equivalent)

**Contract:** Fixed Term until 31st August 2025

**Start date:** 1st September 2024 Although can start earlier if possible, subject to DBS (Disclosure and Barring Service checks).

Bevendean Primary School and Nursery is an exciting and rewarding place to work and learn with high expectations and aspirations for all our children, their families and staff. We are looking for enthusiastic and reliable Midday Supervisory Assistants to join our team.

Essential Skills, Abilities and Experience:-

* A positive, can do attitude and a friendly disposition
* A desire / passion to work with children
* An ability to work with initiative and enthusiasm
* The ability to work well within a team
* A calm, professional approach, especially when dealing with challenging situations
* Ability to be flexible and adaptable.
* An absolute ability to maintain confidentiality

A copy of the job description, personal specification and application form, can be downloaded from the school’s website.

Upon shortlisting, there will be a short interview relating to the position to ensure that we obtain the very best person for the job.

**Ø The deadline for applications is:** Friday 21st June 2024 at 10.00am

**Ø Interviews will be held on:** Wednesday 26th June 2024 \*

\* Please ensure that you are available for this day should you be successful in being shortlisted.

Completed applications can be emailed to: admin[@bevendean.brighton-hove.sch.uk](mailto:recruitment@bevendean.brighton-hove.sch.uk); please mark all emails with ‘Application – your name’.

Bevendean Primary School and Nursery is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 and subject to a Disclosure and Barring Service check. All appointments to the school will be conditional on satisfactory completion of the necessary pre-employment checks to identify whether there is anything that would make the candidate an unsuitable appointment for working with children or as a Teacher.