



# Bevendean Primary School and Nursery

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Headteacher: Mr. M Giddens  
Deputy Headteacher: Mr. M Dally  
Assistant Headteacher: Miss. S Miller

## A place for everyone to succeed and thrive

Thursday 25<sup>th</sup> February 2021

Dear Parents / Carers,

As you will be aware, the Government have announced the statutory return of all primary aged pupils from Monday 8<sup>th</sup> March 2021. Therefore, Bevendean Primary School and Nursery will be expecting all pupils from Nursery – Year 6 in school full time from this date. To prepare for the full reopening, all class teachers will hold a Live Catch Up on Teams on Friday 5<sup>th</sup> March.

These will be at the following times:

Reception: 9.00am

Year 1: 12.30pm

Year 2: 10.00am

Year 3: 10.30am

Year 4: 11.00am

Year 5: 11.30am

Year 6: 12.00pm

Mrs Hope will have her Nursery Catch Up on Wednesday 3<sup>rd</sup> March at 9.00am.

Please note that due to higher than usual numbers of staff absence, plus an increase in the numbers of staff shielding (due to the additional 1.7 million who have this week received a shielding letter) any plans made by the school may be subject to change, however we will always keep parents / carers informed of any changes we may need to make to our plans. The following, outlines the school's plans for all pupils to return to school.

### Summary of the plans for re-opening:

- In welcoming ALL children back to school from Monday 8<sup>th</sup> March, 2021; the expectation is that we minimise the number of contacts that a pupil has during their school day as part of implementing the system of controls.
- The system of controls are that:
  - children will be grouped together in bubbles
  - children avoid contact between bubbles
  - arrange classrooms with forward facing desks (Year 1 – 6) and remove any unnecessary furniture
  - that staff maintain distance from pupils and other staff as much as possible
- Bubbles:
  - Nursery and Reception will form a protective bubble
  - Year 1 & 2 will form a protective bubble
  - Year 3 & 4 will form a protective bubble
  - Year 5 & 6 will form a protective bubble

Each bubble will have their own allocated toilets and will not mix with any other bubble throughout the school day.

- Following Government guidance, children in Year 1 – 6 will be set up in rows with all children facing the front. Equipment e.g. pens and pencils will be in a named pencil case provided by the school to ensure it is not shared. Children will not be allowed to bring equipment in from home unless they have additional needs and has been discussed with a member of staff.
- Reading books and PE kits are allowed to be brought in and stay within the child's bubble.
- Morning break and lunch times will be staggered to ensure bubbles are able to remain apart.
- Government guidelines for hygiene will be adhered to with regard to handwashing and sanitising etc. Hand washing and/or sanitisation for all children will take place when pupils arrive at school, return from breaks, if they change rooms, before and after eating and before and after using the toilet.
- To reduce the congestion of pupils and parents / carers in the playground, we request that only one parent / carer bring their child onto the playground. All gates (Nursery / Reception / Key Stage 1 & Key Stage 2) will open at 8.45am. Children will then go straight to class at once they arrive – please be on time. Parents / carers to maintain social distancing in the playground at drop-off and pick-up at all times and leave the playground promptly and not gather on school grounds.
- We would like all adults (unless exempt) to wear a face-covering when on the school playground at all times.
- It is imperative that children are brought to school on time and through their playground gates as we must avoid children walking from the office to class and potentially mixing with children from other bubbles.
- The school day will finish as usual; Nursery – Year 2 will finish at 3.10pm, and Year 3 – 6 at 3.15pm. Please arrive on time, maintain distancing. Parents / carers must not gather in groups in the school playground.
- The school will not accept pupils into school who are unwell with symptoms of Covid-19 (cough and/or temperature and/or loss of taste or smell). Parents must not bring children into school if they have any of these symptoms, and are required to engage with the NHS Test and Trace process. The school will not be able to accept the child into school for 10 days (following Public Health Guidance). Siblings, along with all family members would be expected to self-isolate for 10 days also. This is in line with Government guidelines for households to self-isolate.
- Any child who attends school and develops symptoms of Covid-19 during the school day (cough and/or temperature and/or loss of taste or smell) will be immediately isolated. Parents/carers will be contacted to collect their child from school immediately. Again, families are required to engage with the NHS Test and Trace process. This is in line with Government guidelines for households to self-isolate.
- The school will work with the Local Health Protection Team if there is a positive case of Covid-19 within the school community, and will follow their guidance with regard to those who can and cannot attend school and who will need to self-isolate.
- All of the school community will be expected to follow good respiratory hygiene. All children and staff will need to follow the 'Catch it, Bin it, Kill it' approach.
- Enhanced & regular cleaning will take place throughout the school day of classrooms, toilets, equipment and 'touch points' as required.
- There will be no gatherings of pupils and staff across bubbles to ensure there is no mixing. There will be no class assemblies scheduled for the foreseeable future along with any other whole school / Key Stage events.
- We ask that families ensure they follow strict Government guidance on the wearing of face-coverings if you need to use public transport to travel to and from school.
- All children will be required to wear school uniform from Monday 8th March, 2021. However, we understand that with the closure of non-essential shops, parents may have difficulty in ensuring their children are in full school uniform at this time. We therefore ask you to just do your best in terms of your children wearing the right clothes

for school. School uniform will also be on sale from the office as usual. We hope that all children will be in full school uniform by the start of the Summer Term.

➤ In the event of a bubble closure i.e. a positive COVID-19 case within a bubble or staffing shortages, the school has separate plans in place that will be communicated with parents / carers if required. This will ensure that all pupils are continuing to follow the curriculum expectations for their class, as well as maintaining contact with their class teacher through their class pages and online learning.

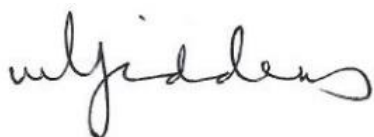
#### Breakfast Club:

The changed Breakfast Club that we implemented for the Autumn Term will continue (Year 1 – 6) from Monday 8<sup>th</sup> March, with children in their respective bubbles (Year 1 & 2; Year 3 & 4; and Year 5 & 6). As numbers will be limited, this provision will be prioritised for working parents / carers only.

I appreciate that there is a lot of information in this letter for our families. The school is working hard to ensure that they are following Government guidelines in order to keep all children, their families and the staff safe while providing a high quality education for all pupils.

We look forward to seeing all of the children return to school on Monday 8<sup>th</sup> March, 2021. As always thank you for your support and understanding during these challenging times. Please feel free to contact the school if you have any further questions about these opening arrangements.

With thanks,



Martyn Giddens

**HEADTEACHER**